



## **HISPANIC HERITAGE BUSINESS EXPO 2022 RULES AND REGULATIONS**

### **Exhibit Limitations:**

Exhibits may not project beyond the space allotted and aisles must be kept clear for traffic.

Exhibits shall not obstruct the view of or interfere with access to other exhibits. Devices for reproducing sound or music may be restricted at the discretion of EACCSE .

Projection of sound beyond the confines of the exhibit is prohibited.

### **Booth Assignment:**

The assignment or subletting of any part or all of an exhibits booth is prohibited unless a request is submitted to and approved by the EACCSE BOARD in writing prior to the business expo.

EACCSE reserves the right to change the location of exhibition space and reassign exhibit booths if it determines such action is in the best interest of the business expo.

### **Expo Booth Hours: 10:00 a.m.- 7:30 p.m.**

All vendors must comply with business expo hours.

Event has been advertised from 10:00 am to 7:30 pm.

It is MANDATORY for all vendors should arrive at Least 2 hours prior to the Start at 10:00 a.m. to set up their boots.

It is MANDATORY all booth staff be aware that no one is to pack up display before 7:30 pm.

All booths must remain open to public and be staffed until 7:30 pm.

### **Right of Refusal:**

EACCSE reserves the right to refuse the application of any company not meeting the required standards, as well as the right to curtail exhibits or parts of exhibits that detract or are unsafe. This also applies to displays, literature, advertising, novelties, souvenirs, and personal conduct.

The EACCSE reserves the right to cancel this agreement whenever it discovers that the exhibitor's display is not as described in this agreement.

Early departure may result in refusal of Exhibitor in the future years.



**Cancellations and Refunds:**

Exhibitors / Vendors must submit written cancellation request to the EACCSE to be considered, no later than Thursday, September 8th, 2022, by 5:00 p.m. EST, it would have to be only under Force Majeure / Acts of God (War, Epidemic Outbreak, Riots, Crime) that is out of the control of the Exhibitor / Vendor, the EACCSE will refund 50% of the cost of the boot. Verbal Cancellations WILL NOT be ACCEPTED. The Event is rain or shine, refunds WILL NOT be issued for inclement weather. Any REFUND of the 50% of the total cost of the boot, the EACCSE will retain any and all processing fees, associated from the amount that it will Refund to the Exhibitor / Vendor.

**Attorney Fees and Costs:**

Should any litigation arise out of this contract, the exhibitor shall pay all costs and reasonable attorney's fees incurred by EACCSE and/or the co-sponsoring agencies.

**Limited Liability Insurance:**

In case that the Exhibitor or Vendor, wants to buy a Limited Liability Insurance for their participation in our Business Expo, the EACCSE can recommend the Insurance Company that can facilitate such coverage.

**Hold Harmless Agreements:**

Exhibitor remains responsible for all property brought into the business expo and shall bear the sole risk of loss for that property. Exhibitor agrees to the extent permitted by law, to protect, indemnify, defend and hold harmless EACCSE, the City of Atlanta, the respective officers, employees, agencies, insurers and volunteers against all claims, losses or damages to person or property and costs (including reasonable attorney's fees) arising out of or connected with the events associated with EACCSE, including but not limited to the set-up, removal, maintenance, occupancy or use of the property, owned or rented by EACCSE, the City of Atlanta and its affiliates, except those claims arising out of sole negligence or willful misconduct of EACCSE.

BY SIGNING THIS DOCUMENT; YOU UNDERSTAND AND AGREE TO COMPLY WITH ALL THE STIPULATIONS MENTIONED IN THIS APPLICATION. PLEASE KEEP A COPY FOR YOUR RECORDS.

**Vendor Signature** \_\_\_\_\_

**Date** \_\_\_\_\_